

M I N U T E S

ADMINISTRATIVE WORKSHOP
SOUTH PASADENA, FLORIDA

TUESDAY, FEBRUARY 4, 2025
COMMISSION CHAMBERS - 9:05 A.M.

Mayor Penny called the meeting to order at 9:05 A.M. immediately following the Agenda Meeting and dispensed with opening formalities.

ROLL CALL: COMMISSIONERS BEN THOMAS, LYNDIA THOMPSON, THOMAS REID, VICE MAYOR GAIL NEIDINGER, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, AND COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN.

The topics scheduled for discussion were Commissioner John Morroni 29th Annual Law Enforcement & First Responder Appreciation Dinner, Firefighters' Pension Board Appointment, and High Water Vehicle Purchase Request.

The first topic for discussion was Commissioner John Morroni 29th Annual Law Enforcement & First Responder Appreciation Dinner.

City Clerk Lewis spoke regarding the appreciation dinner. She reported that the City has sponsored a table in the past but had made the decision in recent years to send a donation instead. She questioned if the City Commission would like to attend. She noted that a contribution is budgeted but not the full cost of a table.

Discussion ensued regarding the John Morroni dinner event.

The consensus of the Commission was to purchase a table at the event.

The next topic for discussion was the Firefighters' Pension Board Appointment.

City Clerk Lewis spoke regarding appointments to the Firefighters' Pension Board. She explained that the City Commission had previously agreed to reappoint Richard O'Connor to his seat and to advertise the other seat because the current appointee declined to seek reappointment. She reported that one application was received from Edgar Basford III.

Discussion ensued regarding appointments to the Firefighters' Pension Board.

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The consensus of the Commission was to pursue appointing Edgar Basford III to the Firefighters' Pension Board and to insert his name into the proposed resolution on the agenda for the February 11, 2025 Regular Commission Meeting.

The next topic for discussion was High Water Vehicle Purchase Request.

Public Safety Director Mixson spoke regarding a request from the Discovery Channel to use footage of South Pasadena Fire Department crew members responding to calls by boat during Hurricane Helene. He stated that a special is being produced about Hurricane Helene and Hurricane Milton and they would like to include some of the City's videos.

City Attorney Gray stated that the videos should be reviewed to see if faces are shown in case releases need to be signed.

Discussion ensued regarding the request from the Discovery Channel.

The consensus of the Commission was to approve the request from the Discovery Channel pending legal review of the videos.

Chief Mixson reported that he obtained three quotes for the purchase of a high water vehicle. He discussed the quotes and compared their pricing as follows: \$49,800, \$51,400, and \$63,475. He explained that it is difficult to make a purchasing decision based solely on initial quotes because the options and ages of the vehicles vary significantly from vendor to vendor.

Discussion ensued regarding the purchase of a high water vehicle.

The consensus of the Commission was to move forward with the purchase of a high water vehicle with a budget not to exceed \$80,000.

City Clerk Lewis spoke regarding a resolution on the upcoming Regular Commission Meeting agenda related to public record exemptions for certain municipal staff. She reported that the Florida Association of City Clerks and the Florida League of Cities requested that cities pass the resolution which provides exemptions for staff that work on municipal elections.

City Clerk Lewis reviewed a handout and reported that some beach communities have drafted letters asking President Trump to streamline processes for obtaining assistance after a disaster

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(attached to Minutes as Exhibit A). She stated that the Big C is discussing sending a joint letter and have invited Mayor Penny and herself to participate.

The consensus of the Commission was for Mayor Penny and City Clerk Lewis to attend the meeting with the Big C in pursuit of sending a joint letter to President Trump regarding access to federal assistance.

Community Improvement Director Sullivan spoke regarding a meeting with FEMA. She stated that FEMA representatives were pleased with the City's inspection processes. She noted that she hopes to receive a report soon in the event that issues need to be addressed.

Ms. Sullivan reported on Community Improvement Department activities including permitting and staffing assistance.

There being no further discussion, the meeting was adjourned at 10:00 A.M.



Arthur Penny, Mayor

ATTEST:



Carley Lewis, City Clerk
02-04.25a

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